

**DEPARTMENT OF TRANSPORTATION
JOB OPPORTUNITY**

Connecticut Careers Trainee/Target class
Transportation Planner 1
Bureau of Policy and Planning

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public
Location: DOT Administration Building, 2800 Berlin Tpke, Newington, CT 06111
Job Posting No: 81003
Hours: 40 hours per week
Salary: See salary schedule below
Closing Date: March 31, 2014

Position Description: The Connecticut Department of Transportation has a Connecticut Careers Trainee (CCT) job opportunity in the Water/Noise Compliance unit in Bureau of Policy and Planning, at the DOT Administration Building in Newington, Connecticut. The CCT training program will be either one or two years (see Experience and Training Requirements section below). Upon successful completion of the CCT training program, the incumbent will be promoted to the target classification of Transportation Planner 1. This position is full time; 40 hours per week and is open to the public. This position is in the P-4 bargaining unit and requires the possession of a valid Connecticut Driver's License.

In addition to the minimum qualifications listed below, highly preferred qualifications include: Knowledge of State and Federal wetland delineation methodologies, the ability to understand and interpret laws, regulations and policies; to effectively organize, evaluate, summarize and present data; to perform site analysis work; and to read and interpret design and construction plans. The candidate selected for this position will work under the direction of a Transportation Planner 2 or an employee of a higher grade to review design plans and reports, prepare monitoring reports, prepare and review environmental documents, conduct field inspections, design and oversee the construction of wetland mitigation sites and prepare and review permit applications. Field work will be required and travel primarily within the State will be necessary. In addition to the degree areas listed below under Experience and Training requirements, "preferred disciplines" include construction management, wetland ecology, soil science, geology, natural resource management, environmental studies

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY:

Knowledge, Skill and Ability: Oral and written communication skills; ability to acquire knowledge and skills required for the target classification; ability to understand, evaluate and solve problems by exercising judgment and logic; ability to read, interpret and understand written material; ability to perform basic arithmetical computations; ability to interpret charts, graphs and tables; learning and reasoning ability; ability to establish and maintain cooperative relations with superiors, associates and general public.

Experience and Training Requirements:

2 year training program: Possession of a Bachelor's degree*

1 year training program: Bachelor's degree plus a Master's Degree* in civil engineering, transportation, urban, regional or environmental planning.

*The educational institution must be recognized by the CT Department of Higher Education as an accredited institution (www.chea.org). For foreign degrees not listed as accredited, documentation of equivalency from a recognized United States accrediting service must be submitted with your application package.

Schedule of Starting Salaries:

First Year of Training

Bachelor's degree FS-15 Step 1 (\$44,102 annually)

Master's degree FS-15 Step 2 (\$45,691 annually)

Second Year of Training FS-15 Step 5 (currently \$50,462 annually)

Transportation Planner 1 FS-22 (currently \$60,612-\$83,655 annually)

Note: For current state employees compensation will be in accordance with guidelines for computing salary adjustments set forth by the Department of Administrative Services, Determining Salary upon Change in Class.

PROMOTION:

1. Incumbents in this class will be eligible for promotion without further competitive examination upon successful completion of the training program.
2. Incumbents in this class who meet the qualifications of the target class before the end of the training program must take and pass a competitive examination for the target class in order to be considered for promotion to the target class.

Application Instructions: Submit: a cover letter that describes your interest and suitability for the position with a copy of a valid CT Driver's License, a resume, and an application form CT-HR-12 (State of Connecticut Application Form for Examination and Employment), which can be obtained from any State Department of Labor Office or the State Department of Administrative Services website, <http://das.ct.gov>. State employees must also include copies of last two service ratings received. Your application must be received by March 31, 2014 at 3:00 p.m. and will not be considered complete without all required documents. Submit your application to:

**Department of Transportation
Bureau of Policy and Planning
Grisselle Gonzales, Secretary 2
2800 Berlin Turnpike
Newington, CT 06131-7546
Grisselle.Gonzalez@ct.gov
Fax # (860) 594-3028**

The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules. Refer to the DAS website at <http://das.ct.gov> for job specification requirements. Interviews will be limited to candidates whose qualifications most closely meet the requirements of the position.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.